

AUDIT AND STANDARDS COMMITTEE

Wednesday, 20th September, 2017
6.30 pm





AUDIT AND STANDARDS COMMITTEE

BURNLEY TOWN HALL

**Wednesday, 20th September, 2017 at
6.30 pm**

Members are reminded that if they have detailed questions on individual reports, they are advised to contact the report authors in advance of the meeting.

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item or any matter falling within the remit of the committee.

Notice in writing of the subject matter must be given to the Head of Governance, Law & Regulation by 5.00pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall or the Contact Centre, Parker Lane, Burnley. Forms are also available on the Council's website www.burnley.gov.uk/meetings.

AGENDA

1) *Apologies*

To receive any apologies for absence.

2) *Minutes*

To approve as a correct record the minutes of the previous meeting.

5 - 10

3) *Additional Items of Business*

To determine whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered as a matter of urgency.

4) *Declarations of Interest*

To receive any declarations of interest from Members relating to any item on the agenda, in accordance with the provisions of the Code of Conduct.

5) *Exclusion of the Public*

To determine during which items, if any, the public are to be excluded from the meeting.

6) *Public Question Time*

To consider questions, statements or petitions from Members of the Public.

PUBLIC ITEMS

7) Annual Audit Letter 2016/17	11 - 22
To receive the Annual Audit Letter from the external auditors.	
8) External Review Report	23 - 46
To inform members of the report from the external review of Internal Audit against the Public Sector Internal Audit Standard.	
9) External Audit Appointment	47 - 52
To inform members of the progress in the appointment of an External Auditor for 5 years commencing 2018/19.	
10) Internal Audit Report Quarter 1 , 2017/18	53 - 58
To inform members of the work undertaken by Internal Audit for the period 1st April to 30th June 2017.	
11) Work Programme	59 - 60
To consider the Work Programme for the current year.	

MEMBERSHIP OF COMMITTEE

Councillors

Councillor Jean Cunningham (Chair)
 Councillor Tony Harrison (Vice-Chair)
 Councillor Joanne Greenwood
 Councillor Margaret Lishman

Councillor Andrew Newhouse
 Councillor Ann Royle
 Councillor Andrew Tatchell

Co-opted Members

Colin Crowther, Burnley College
 Louise Gaskell, East Lancashire
 Chamber of Commerce
 Councillor Kathryn Haworth, Habergham
 Eaves Parish Council
 Councillor Gill Smith, Cliviger Parish
 Council

External Auditor

Karen Murray, Grant Thornton - External
 Auditor
 Marianne Dixon, Grant Thornton - External
 Auditor

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